



North Dakota State Board of Registration  
for Professional Engineers & Land Surveyors

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*HOUSE BILL 1256*

*REGISTERED PROFESSIONAL*

*ENGINEER*

*REQUIREMENT CHANGES*



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## **I. REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS**

**Three major changes made as part of House Bill 1256**

- 1. Individuals with Engineer related degrees may now take the F.E. exam in 6-years instead of 10-years as previously required. Individuals with Engineer related degrees may now take the P.E. after 12-years of experience as compared to the current 20-years.**



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# **I. REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS CONT'D.**

**Three major changes made as part of House Bill 1256**

- 2. The Board will require continuing education for registrants wishing to renew their license. Thirty Professional Development Hours (PDH) are required for each 2-years.**



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# **I. REGISTRATION FOR PROFESSIONAL ENGINEERS & LAND SURVEYORS CONT'D.**

**Three major changes made as part of House Bill 1256**

- 3. Changes were made and more specific requirements are being adopted for certifying and sealing documents.**



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## **II. CONTINUING EDUCATION - PDH**

- 1. 30 PDH's required every two years.  
(20 PDH's must be in technical subjects)  
(10 PDH's may be in professional management).**
- 2. A contact hour is a minimum of 50-minutes of training instruction or presentation.  
This equals "1" PDH.**

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

- 3. Carryover PDH's. A maximum of 15 qualifying PDH's may be forwarded to the subsequent biennial renewal period.**
- 4. Dual registrants. Anyone holding both professional engineering and surveying registration must earn a minimum of one-third (10 PDH's) in each profession, with a total of 30 PDH's every 2 years.**





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## II. CONTINUING EDUCATION – PDH – CONT'D.

5. Record keeping is the responsibility of the registrant, although records may be maintained by a professional registry, such as the Professional Development Registry for Professional Engineers and Land Surveyors.

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

**(A) Examples of records required (the list required records is not limited to these examples):**

- A log showing the type of activity claims, sponsoring organization, location, duration, instructor or speaker's name, and PDH credits claimed.**
- Attendance verification records required every two years.**



## II. CONTINUING EDUCATION – PDH – CONT'D.

6. College unit, semester, and quarter hour credit for college courses. One college semester hour equals 45 PDH's and one college quarter hour equals 30 PDH's.



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## II. CONTINUING EDUCATION – PDH – CONT'D.

7. **Interactive activities. Other qualifying courses, seminars, corporation-sponsored educational activities, and program activities are allowed one PDH for each contact hour. Correspondence course video tape programs, and on-line course (self-study), must require the participant to show evidence of achievements with a final graded test.**



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## II. CONTINUING EDUCATION – PDH – CONT'D.

8. **Teaching Credits.** Teaching credits for the instructor are twice those of the participants. However, the credits cannot be obtained for repetitive teaching. Published papers, articles, or books must be serious efforts to qualify. A maximum of 10 PDH's is allowed per publication.



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## **II. CONTINUING EDUCATION – PDH – CONT'D.**

- 9. Active participation in professional technical societies. Two PDH's can be earned for each organization, with a maximum of 6 PDH's allowed. In order to earn these PDH's, the registrant must be in an active committee or on the board as an office holder.**
  
- 10. Patents. 10 PDH's are allowed for patents.**

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

### **11. Qualifying Activities**

- **Completing of attending courses, seminars, instructions or in-house training that relates to the registrant's professional practice.**
- **Attending technical or professional society meetings when the topics relate to the professionals practice.**
- **Teaching a course for the first time.**

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

### **11. Qualifying Activities Cont'd.**

- **Attending satellite downlink video courses where attendance is verified and materials meet the requirements.**
- **Computer software instrument courses that relate to the improvements of the registrants technical profession.**
- **Correspondence courses, video type courses and on-line courses that relate to registrants professional practice and where testing and grading is required.**



## **II. CONTINUING EDUCATION – PDH – CONT'D.**

### **12. Non-Qualifying Activities**

- Regular employment.
- Real-estate licensing.
- Personal estate or financial planning.
- Self-study without a final passing exam.
- Non-technical computer software courses such as MS Office.
- Personal self-improvement.
- Service club meeting.

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

### **12. Non-Qualifying Activities Cont'd.**

- Equipment demonstration or trade show display.**
- Topics not relevant to registrants profession.**
- Enrollment without attendance in courses.**
- Repetitive attendance or teaching of same courses.**

## **II. CONTINUING EDUCATION – PDH – CONT'D.**

### **12. Non-Qualifying Activities Cont'd.**

- Attending committee meetings or general business meetings.**
- Conversational language courses for personal use.**
- Tours of business schools, museums, etc., unless there is a clear objective to maintain competency in a technical field.**
- Marketing and business development programs.**
- Non-technical programs.**



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### III. STAMPING AND SEALING PLANS

1. Each plan sheet, except cross-sections and previously stamped standards, must be stamped.



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### III. STAMPING AND SEALING PLANS CONT'D.

2. Reports, studies, specifications, plats, maps and other engineering and surveying work product must be stamped.

### **III. STAMPING AND SEALING PLANS CONT'D.**

- 3. Any changes made to the final plans, specifications, drawings, reports or other documents after the final revisions and sealing by the registrant are prohibited by any person other than the registrant.**





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# IV. THE NDDOT & CONSULTING ENGINEERS'S COUNCIL WILL BE MAKING A JOINT EFFORT TO PROVIDE TRAINING THAT MEETS THE REQUIREMENTS.

More information can be found at:

[www.ndpelsboard.org](http://www.ndpelsboard.org)